



MASENO UNIVERSITY
OFFICE OF THE REGISTRAR, ACADEMIC AND STUDENT AFFAIRS

INFORMATION ON REPORTING, REGISTRATION FOR COURSES AND VIRTUAL ORIENTATION OF NEW STUDENTS

Warm greetings and compliments from Maseno University.

You are receiving this address because you have successfully downloaded admission letter, fees structure and joining instructions materials. We welcome you to an exciting and holistic academic and social experience in the only University on the equator. You earned admission to University through commitment and hard work. It is therefore not lost on us that you are the best and deserves to be here. We know that with a commensurate commitment, focus and attitude, your will reap substantial benefit from our qualified lecturers and Professors.

We urge students who have not downloaded admission letters, fee structure and joining instruction materials to do so immediately. Once again we congratulate you on your admission to Maseno University and look forward to a successful academic interaction with you. As you are aware, Kenya is currently undergoing many challenges owing to the COVID-19 pandemic; a situation that has significantly affected the Education sector. Learning Institutions have been forced to adopt different learning modes including online teaching and learning to mitigate the spread of the pandemic and ensure that our students access quality learning experiences. You are therefore required to bring a laptop computer to help you access online learning materials. Finally, we take you through this online orientation process to enable get know your University of choice and requirements for your academic and social life in Maseno University.

These processes include:

1. Downloading admission letter, Fee Structure and Joining Instruction (for those who have not).
2. Nominal Registration
 - a. payment of required fees
 - b. Signing of nominal roll
3. Submission and verification of Joining Instruction materials
4. Course registrations
5. Inter-school/faculty transfer
6. Deferment and Resumption of Studies
7. Class attendance